

**HAMMETT POND HOMEOWNERS ASSOCIATION**  
ARCHITECTURAL REQUEST FORM

**Note: Approval process may take up to thirty (30) days; please submit request in plenty of time for approval process.  
Submit to Chastine Property Management, PO Box 1037 / 139 Bridges Road, Mauldin SC 29662**

HOMEOWNER: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

TELEPHONE: (H) \_\_\_\_\_ (W) \_\_\_\_\_

E-MAIL ADDRESS: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_ DATE SUBMITTED: \_\_\_\_\_

**\*\*\* Please refer to the covenants when submitting your request \*\*\***

Category of Improvement: (Check all that apply)

- |  |   |
|--|---|
| <input type="checkbox"/> Landscaping                         | <input type="checkbox"/> Fencing                |
| <input type="checkbox"/> Patio                               | <input type="checkbox"/> Screened Porch/Sunroom |
| <input type="checkbox"/> Deck                                | <input type="checkbox"/> Driveway Extension     |
| <input type="checkbox"/> Attached or Detached Building/Shed* | <input type="checkbox"/> Pool                   |
| <input type="checkbox"/> Other (Specify): _____              |   |

Please provide the following: \*\*REQUEST WILL BE RETURNED FOR INSUFFICIENT INFORMATION\*\*

- Site Plan Attached. (included in your closing documents. or may print site plan from [www.greenvillecounty.org](http://www.greenvillecounty.org))
- Location of addition shown on site plan
- Grading/Landscape Plan (if applicable)
- Photo/brochure/sketch of improvement
- Clear concise written description
- Material List (include colors, etc.)
- Fence: Type / Style and Height. (if applicable)

*Do not write below this line – office use only*

DATE RECEIVED: \_\_\_\_\_ DATE OWNER CONTACTED: \_\_\_\_\_

APPROVED: \_\_\_\_\_ Date: \_\_\_\_\_

DENIED: \_\_\_\_\_ Date: \_\_\_\_\_

Comments: \_\_\_\_\_

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Chastine Property Management, Inc.  
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