

**LONGCREEK PLANTATION HOA  
Architectural Review Committee (ARC) Review and Decision Form**

*In accordance with the Association's documents and Architectural Review Guidelines in the Covenants, Conditions and Restrictions, I hereby apply for written approval to make the following exterior alterations or changes to my property. Review by the Architectural Committee may take up to 30 days. Submit your request in plenty of time to allow review.*

Owner's Name: \_\_\_\_\_

Owner's Address: \_\_\_\_\_

Daytime Phone Number: \_\_\_\_\_ Evening Phone Number: \_\_\_\_\_

E-mail: \_\_\_\_\_

Please attach the following documents and information for all requests:

- Copy of lot survey Plat or a drawing of the lot showing the location to scale of the improvement.
- Clear and precise Drawing(s) of the improvement showing the dimensions and descriptive information.
- List of the materials including the type of finish and its color.
- Name of individual or company that will perform the work.
- If adjoining property owner(s) are impacted by the placement of a fence (such as access for construction or future maintenance) written permission is required from the adjoining neighbor(s).

Date Received by Association Manager: \_\_\_\_\_

HOA Fees Not Paid – Returned to Owner (Date): \_\_\_\_\_

Information Incomplete – Returned to Owner (Date): \_\_\_\_\_

Information Complete – Sent to ARC (Date): \_\_\_\_\_

This form reflects the most often requested approval types. If you do not see a category that matches the nature of your request, please use the "Other Feature" selection for your request.

**Roofing**                       **Pool**                       **Landscaping**

**Exterior Color**                       **Play Equipment**

**Fencing**                      **Height:** \_\_\_\_\_                      **Material:** \_\_\_\_\_                      **Design:** \_\_\_\_\_                      **Color:** \_\_\_\_\_

**Shed**                      **Eave Height:** \_\_\_\_\_                      **Pitch:** \_\_\_\_\_                      **Dimensions:** \_\_\_\_\_

(Shed materials and color must be the same as the body of the home.)

**Decks/Gazebos/Pergolas**                      **Eave Height:** \_\_\_\_\_                      **Height off Ground:** \_\_\_\_\_

**Other Feature**

Description: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

